CSCE 390 Fall 2015

**Oral Presentation Checklist**

Date:

Topic:

Evaluator:

Presentation:

1. Has at least 5-slide PowerPoint slides (yes, no)
2. Includes a summary of the topic with appropriate references (yes, no)
3. Includes application of the 8-step ethical decision-making process to the problem and of the ACM Code or the ACM/IEEE-CS Code (all, some, one, none; indicate which one(s))

Presenter:

1. Does not look at the screen all the time (yes, somewhat, no)
2. Speaks loud and clear (yes, somewhat, no)
3. Good examples (yes, somewhat, no)
4. Looks relaxed (yes, somewhat, no)
5. Makes careless mistakes (no, a few, many)
6. Uses effective visuals (yes, no)
7. Answer to question(s) (makes matters worse, clear, in between)
8. Appropriate technical level (superficial, too technical, just right)
9. References on a slide (yes, no)

Overall opinion of speaker’s performance (poor, fair, good, very good, excellent)

Additional optional comments: