

ERP Systems Analyst

Who We Are

Water Missions International is a nonprofit Christian engineering organization providing sustainable safe water and sanitation solutions for people in developing countries and disaster areas. Safe water is the source of life. It is the foundation for health, education and viable economies. Through the generous support of individuals, churches, our corporate partners and many others, Water Missions International has brought relief and hope to more than 2.5 million people across the globe. Today, Water Missions International (WMI) provides access to safe water for over 2 million people throughout the world. Additionally, WMI operates 10 country programs in South America, Africa and Asia and has served 52 different countries on 5 different continents. Our faith and belief in the sanctity of life compel us to develop and implement the best technologies and community development programs so God will be honored and glorified through our work. Our mission is to be a best in class Christian engineering ministry that transforms lives through sustainable safe water solutions.

Position Purpose

This full time position is responsible for administration, maintenance, development and support of Water Missions International CRM/ERP Software.

Position Roles and Responsibilities

- Manage/support CRM/ERP Software - Raiser's Edge, PUMP and NetSuite
 - o Overall infrastructure including data integrity, permissions and interaction with other information systems
 - o Staying up-to-date with ERP release schedule and how it impacts Water Missions applications
 - o Testing prior to implementation of new ERP releases
 - o Maintain ongoing report functionality as ERP releases are deployed
 - o Create and maintain appropriate control documentation
- ERP Help desk
 - o Support staff in use of ERP across multiple functions such as accounting, inventory, payroll, project management workflow and human resources.
- Development of ERP uses and applications
 - o Building and customizing reports
 - o Evaluation of additional ERP applications and capabilities
 - o Implementation of approved ERP applications in coordination with related department leadership
- Initial and ongoing training for local and international staff in application and use of ERP
 - o New associate ERP orientation
 - o Ongoing and advanced training

Position Qualifications

- Bachelor's degree in Computer Science, Engineering, Business or related field

- 3+ years relevant experience
- Experience in writing code in javascript and Visual Basic.net
- Ability to grasp and understand overall function of organization and how various departments work together
- Understand systems and data relationships
- Project management experience preferred
- Excellent verbal and written communication skills

Skills

- Attention to detail and ability to understand larger context of CRM/ERP across multiple departments
- Understanding of capability and potential of CRM/ERP within Water Missions
- Ability to work with multiple cultures across multiple time zones
- Familiarity with the basic concepts of accounting is preferred

Interested, qualified applicants should apply at: <http://www.watermissions.org/employment>